



Where Do I go for Help?

<p><u>Business Affairs</u> <u>2232</u></p> <ul style="list-style-type: none"> • Building Permits & Facility Use • Budget Issues • Facility changes/construction projects • Federal Programs • Student Accident Reports • Summer Activities • Workers' Comp <p><u>Business Office</u> <u>2245</u></p> <ul style="list-style-type: none"> • Accountants • Asset Control • Cell Phones • Employee Benefits • Payroll • Retirement • TSA's • Wellness <p><u>Communications</u> <u>2242</u></p> <ul style="list-style-type: none"> • District Maps • Employee Recognition • Media Relations • Reasons to Believe Alumni • Senior Citizen Activity Passes • Staff Notebook • Student Recognition • United Way • Web Manager 	<p><u>Curriculum</u> <u>2289</u></p> <ul style="list-style-type: none"> • Career and Technical Programs • Curriculum • Grant submission/approval • Non-Traditional Programs • Teacher Leaders • 21st Century Literacy <p><u>HELP Desk</u> <u>2330</u></p> <ul style="list-style-type: none"> • Audio Visual Equipment Repair • Computer Hardware Repair • Computer Software Repair • Network • Telecommunications <p><u>Human Resources</u> <u>2291</u></p> <ul style="list-style-type: none"> • Certified Employment • Classified Employment • Employee Assistance Program • Employee Identification Badges • FMLA • Individual Development Plans • Name changes • Personnel Policies • Recertification • Recruitment • Substitute Teachers • SubFinder • Verification of Employment 	<p><u>Instruction</u> <u>2311, 2312, 2405</u></p> <ul style="list-style-type: none"> • Assistant Superintendents • Department of Research and Assessment (DERA) • District Implementation Coaches • English as a Second Language (ESL) <p><u>Integrated Arts Resource Center</u> <u>1620 S. 21st St.</u> <u>627-6850</u></p> <ul style="list-style-type: none"> • Music Education • Instrument Repair • Performing Arts Education • Visual Arts Education • Physical Education <p><u>Maintenance Shop</u> <u>313 N. 10th St.</u> <u>627-3950</u></p> <ul style="list-style-type: none"> • Physical Properties • Garage/Mechanics • Preventive Maintenance • Grounds • Electricians • Plumbers • Pipefitters • Mechanics • Carpenters • Roofers • Laborers 	<p><u>Nutritional Services</u> <u>2118 N. 18th St.</u> <u>627-3900</u></p> <ul style="list-style-type: none"> • Central Kitchen • School Lunch Payments • Catering <p><u>Purchasing</u> <u>2251,2295,2243,2229</u></p> <ul style="list-style-type: none"> • Accounts Payable • Bids • Inter-School Mail • Print Shop • Purchasing • US Mail <p><u>Student Services</u> <u>2248, 4363</u></p> <ul style="list-style-type: none"> • Alternative Services • Campus Officers • Enrollment • Family Services • Health Careers Pathways Program KCK School Foundation for Excellence • KCK Urban Academy • Kidzone • Parents as Teachers • Pathways Program • Student Code of Conduct • Transcripts • Translation Services • Truancy 	<p><u>Superintendent</u> <u>2235</u></p> <ul style="list-style-type: none"> • Board of Education <p><u>Technology and Information Services</u> <u>2272</u></p> <ul style="list-style-type: none"> • Applications Programming • Systems Programming • Technology Purchases • Two-Way Radios 	<p><u>Wyandotte County Special Education Cooperative</u> <u>627-5600</u></p> <ul style="list-style-type: none"> • Specialized Programs • Gifted Program • Occupational Therapists • Physical Therapists • Social Workers • School Psychologists • School Nurses • SPED Student Records • Homebound • Visually Impaired • Adaptive Physical Education • Early Childhood Special Education • Para-Educators • SPED Teacher Leaders • Audiologist • Behavior Interventionist • Music Therapy • IMC Library <p style="text-align: right;">Revised 10/11</p>
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