



Banneker Elementary School

Dr. Nevels, Principal

2026 N 4th Street Kansas City, KS 66101

(913) 627-4700

(913) 627-4776

www.kckps.org

September 18, 2006

Dear Parent:

The No Child Left Behind Act (NCLB) requires schools to notify parents when your child has been taught for four consecutive weeks or more by a teacher who does not meet highly qualified requirements.

We are notifying you that Ms. Hawkins, an emergency substitute teacher, has been teaching kindergarten in the absence of the regular teacher, Mrs. Bister. Although Ms. Hawkins does not meet the definition of a “highly qualified” teacher under NCLB, she is indeed an exceptional substitute teacher who has served and been requested in our school district to complete numerous long term teaching assignments. She is demonstrating each day that she is a capable, confident, competent teacher. The students are developing their skills and enjoying the learning atmosphere created by Ms. Hawkins. Presently, Ms. Hawkins is completing her final classes to obtain a bachelor’s degree in education. As a resident of Wyandotte county, she has a vested interest in the success of her students. Ms. Hawkins is very familiar with our school’s policies and procedures, and gets along well with the students, teachers, and staff.

Mrs. Brockman, assistant principal, Mrs. Fletcher, instructional coach and I support and observe each teacher in our building. Ms. Hawkins will also be supported, observed and conferenced to ensure the best quality education for your child. You are invited to come and visit the classroom at anytime. If you have questions, or concerns about your child’s educational progress, please feel free to contact me at 913-627-4700.

In learning,

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Dear Parent:

The *No Child Left Behind Act (NCLB)* requires schools to notify parents when your child has been taught for four (4) consecutive weeks or more by a teacher who does not meet the highly qualified requirements.

I am notifying you that although Mrs. Duncan has completed her elementary education teacher education program at an accredited college and holds a valid Kansas teaching license for music. However, The Kansas Department of Education does not consider her “highly qualified” because she has not yet completed a required content test. Since Mrs. Duncan completed her teacher education program in a state that did not require the content test, she will need to complete that test to be considered “highly qualified” by the State of Kansas. Mrs. Duncan is scheduled to take the required test the next time it is offered. Mrs. Duncan is a valued staff member at Banneker. She not only teaches music education, but also provides tutoring and support to the students in Reading and Math. Additionally, Mrs. Duncan serves on different committees in our school created to increase students’ achievement, enhance the learning environment and strengthen relationships.

Mrs. Brockman, assistant principal, Mrs. Fletcher, instructional coach and I support and observe each teacher in our building. Mrs. Duncan will also be supported, observed and conferenced to ensure the best quality education for your child. You are invited to come and visit the classroom at anytime. If you have questions, or concerns about your child’s educational progress, please feel free to contact me at 913-627-4700.

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