



Grant Elementary School

1510 North 4th Street Kansas City, Ks 66101
(913) 627-4300 Fax: (913) 551-3486
www.kckps.k12.ks.us

September 7, 2006

Dear _____:
Parent's Name

The *No Child Left Behind Act (NCLB)* requires schools to notify parents when your child has been taught for four (4) consecutive weeks or more by a teacher who does not meet the highly qualified requirements.

We are notifying you that Mrs. English, an emergency substitute teacher, has been serving as a vacancy substitute for the third grade class due to a shortage of qualified teachers. Although Mrs. English does not meet the definition of a "highly qualified" teacher under *NCLB*, she has served effectively as a substitute teacher in our school district for several years and has completed numerous long term assignments. Mrs. English has a bachelor's degree from Pittsburg State University and is a product of the Kansas City Kansas Public Schools. As a resident of Wyandotte County, she has a vested interest in the success of her students. Mrs. English is very familiar with the school's policies and procedures, and gets along well with the students, teachers, and staff.

Our Instructional Coaches and I closely monitor and support all substitute teachers. If you have any questions, or concerns about your child's educational progress, please feel free to contact me at 913-.627-4300.

Sincerely,

Jewell S. Ragsdale, Principal
Grant Elementary School



Grant Elementary School

1510 North 4th Street Kansas City, Ks 66101
(913) 627-4300 Fax: (913) 627-4303
www.kckps.org

September 6, 2006

Dear _____:
Parent's Name

The *No Child Left Behind Act (NCLB)* requires schools to notify parents when your child has been taught for four (4) consecutive weeks or more by a teacher who does not meet the highly qualified requirements.

I am notifying you that although Ms. Rhodes has completed her elementary teacher education program at an accredited college and holds a valid Kansas teaching license for Elementary Education, The Kansas Department of Education does not consider her "highly qualified" because she has not yet completed a required content test. Since Ms. Rhodes completed her teacher education program in Nebraska, the state did not require the content test she will need to be considered "highly qualified" by the State of Kansas. Ms. Rhodes is scheduled to take the required test in November of this school year. She remains committed to the education of her students and a highly effective classroom instructor.

If you have any questions, or concerns about your child's educational progress, please feel free to contact me at 913-627-4300.

Sincerely,

Jewell Ragsdale, Principal
Grant Elementary School