

KANSAS CITY, KANSAS PUBLIC SCHOOLS
USD 500
MEMORANDUM

Dear Parent:

For the safety of all students, USD 500 has adopted a new medication policy. The main provisions are summarized as follows:

1. Whenever possible, medicine should be given at home. For example, medicines given 3 times daily can usually be given before school, after school, and at bedtime.
2. For medications given at school for more than 10 days, Form #1 must be completed, requiring doctor and parent's signature.

For 10 school days or less, parent should sign permission. The labeled medicine bottle with instructions can serve as the doctor's authorization.

Over the counter medicine must also have proper authorization from doctor and parent (Form #1).

3. All medicine must be registered in the nurses office.

Elementary and middle school students will not be permitted to self-administer medication at school except by written order of a physician.

High school students only may carry over the counter medication (Tylenol, Midol, Advil, etc.) for minor discomforts. It must be registered with the school nurse.

If you have any questions, please contact you school nurse.