

## Week of July 2 – 6, 2007

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## *AYP/QPA CHECKLIST Submission*

PIP  
MEMO

07/06/07

**to:** Principals  
**from:** Jim Heiman, Assessment Coordinator  
**subject:** Submission of AYP/QPA Checklist  
**date:** July 6, 2007



In prior PIP Memos and in the “Guide for Checking AYP/QPA Data,” which we distributed at our meeting in the district computer lab on June 18, we advised you to submit the AYP/QPA checklist as directed by KSDE by Friday, July 13, after you verify that it is correct.

**We now have to tell you NOT to submit this report right now** because the attendance data is not yet verified. Corrections still have to be made in this attendance data and once you submit the checklist, we have to go through an involved process to “unlock” the school and work on the attendance issues.

For those schools who have checked data and have resolved all the issues, we will likely have to do the KSDE submissions from central office. For schools who have not resolved the data issues, you will need to do so, then contact Jim Heiman (cell phone: 913-645-3538).