

Weekly Principals' Information Packet (PIP)

June 6 – 10, 2011

(You may click here to open this week's PIP)

June 6, 2011

All Principals –

2010-2011 School Highlights (Teresa Boose) 2

Principals of Schools Wearing Uniforms –

School Uniform Policy on Website (Teresa Boose) 3

* * * * *

June 7, 2011 – NO PIP

* * * * *

June 8, 2011

All Principals, Assistant Principals and Secretaries –

Building Permit Procedures (Kelli Mather) 4

* * * * *

June 9, 2011 – NO PIP

* * * * *

June 10, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

May 30 – June 3, 2011

(You may click here to open this week's PIP)

May 30, 2011 – NO PIP

* * * * *

May 31, 2011 – NO PIP

* * * * *

June 1, 2011

Principals –

Overdue Evaluations (Edwin Hudson) 2

* * * * *

June 2, 2011

All Administrators –

Surplus Furniture (Lisa Garcia) 3

All Principals –

Closing of School 2010-11 Principal Information (Marcy Clay, et al) 4

* * * * *

June 3, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

May 23 – 27, 2011

(You may click here to open this week's PIP)

May 23, 2011 – NO PIP

* * * * *

May 24, 2011 – NO PIP

* * * * *

May 25, 2011 – NO PIP

* * * * *

May 26, 2011

All Principals –

Target date for SILK entries (Dan Wright).....	2
KCA Cleanup (Dan Wright)	3
Summer Meals Served in KCK [flyer] (Karla Floyd)	4

* * * * *

May 27, 2011

All Principals –

KCA for 2011 in ViewPoint (Dan Wright).....	5
---	---

Elementary Principals and Secretaries –

Flyer to Send Home with Students prior to end of year (Marylee Griffiths)	6
---	---

Weekly Principals' Information Packet (PIP)

May 9 – 13, 2011

(You may click here to open this week's PIP)

May 9, 2011 – NO PIP

* * * * *

May 10, 2011 – NO PIP

* * * * *

May 11, 2011

All Principals of Title Schools –

Time/Effort Sheets (Kelli Mather) 2

* * * * *

May 12, 2011

Secondary Principals –

KSHSAA Catastrophic Insurance and Membership Fees (Kelli Mather & Jerry Flanagan) 3

Building Administrators –

Meal Price Increase (Karla Floyd) 4

* * * * *

May 13, 2011

All Principals –

Two Surveys (Dan Wright) 5

Weekly Principals' Information Packet (PIP)

May 2 – 6, 2011

(You may click here to open this week's PIP)

May 2, 2011 – NO PIP

* * * * *

May 3, 2011 – NO PIP

* * * * *

May 4, 2011

All Principals and Principal's Secretaries –

Federal Programs Updated Online (Kelli Mather and Pat Adams) 2

* * * * *

May 5, 2011 – NO PIP

* * * * *

May 6, 2011

All Principals and Directors –

Administrators' Celebration – June 10 (Marcy Clay) 3

Weekly Principals' Information Packet (PIP)

April 25 – 29, 2011

(You may click here to open this week's PIP)

April 25, 2011 – NO PIP

* * * * *

April 26, 2011 – NO PIP

* * * * *

April 27, 2011

All Principals & Administrators –

“Creating Globally Competitive Students” – REMINDER (Julie Leach) 2

* * * * *

April 28, 2011

All Principals –

Student Surveys for Spring, 2011 (Dan Wright) 3

* * * * *

April 29, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

April 18 – 22, 2011

(You may click here to open this week's PIP)

April 18, 2011

Principals & SAMs –

No SAM Meeting 04/18/11 (Dan Wright) 2

* * * * *

April 19, 2011

All Principals & Administrators –

“Creating Globally Competitive Students” (Julie Leach) 3

* * * * *

April 20, 2011 – NO PIP

* * * * *

April 21, 2011 – NO PIP

* * * * *

April 22, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

April 11 – 15, 2011

(You may click here to open this week's PIP)

April 11, 2011

Principals / Administrators / Staff –

Classified Position Deletion / Change Form (Stephen L. Vaughn) 2

* * * * *

April 12, 2011

All Principals and Building Administrators –

District Open House (David A. Smith) 4

* * * * *

April 13, 2011

All Principals and Counselors –

POP Scholarship – Promise of Possibilities (Kelli Mather) 7

Principals, Teacher Leaders, Assessment Managers –

Updated Checkpoint and MAP Windows (Sara Reiter) 10

* * * * *

April 14, 2011

All Principals and Building Administrators –

National Walk @ Lunch Day (Kate Foster) 11

Secondary Principals –

Location Change and Last Referral Date for PACT (Valerie Anzicek) 13

Change of Location for Truancy Diversion Sessions (Valerie Anzicek) 14

* * * * *

April 15, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

April 4 – 8, 2011

(You may click here to open this week's PIP)

April 4, 2011 – NO PIP

* * * * *

April 5, 2011 – NO PIP

* * * * *

April 6, 2011 – NO PIP

* * * * *

April 7, 2011

Principals and School Secretaries –

Taste of 500 Food Fair 2011 (Karla Floyd) 2

* * * * *

April 8, 2011

All Principals and SAMs –

SAM Meeting for April 11 (Dan Wright) 3

Weekly Principals' Information Packet (PIP)

March 28 – April 1, 2011

(You may click here to open this week's PIP)

March 28, 2011

Elementary Principals –

Pictionary Game (Shelley Coulter) 2

* * * * *

March 29, 2011

Principals and Administrators –

Staff Notebook Copies (Tammy Dodderidge) 3

* * * * *

March 30, 2011

Principals, SAMs, Sped Teachers –

IEP Changes and the KCA (Dan Wright & Kim Shaw) 4

* * * * *

March 31, 2011 – NO PIP

* * * * *

April 1, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

March 21 – 25, 2011

(You may click here to open this week's PIP)

March 21, 2011 – NO PIP

* * * * *

March 22, 2011

All Principals –

Andes Manta Concert [Cheap Tickets, Free Transportation] (Jean Ney) 2

* * * * *

March 23, 2011 – NO PIP

* * * * *

March 24, 2011 – NO PIP

* * * * *

March 25, 2011

All Principals –

No SAM Meeting March 28 (Dan Wright) 3

Secondary Principals & Athletic Directors –

Summer Sports Camps (Kelli Mather) 4

Weekly Principals' Information Packet (PIP)

March 7 – 11, 2011

(You may click here to open this week's PIP)

March 7, 2011 – NO PIP

* * * * *

March 8, 2011 – NO PIP

* * * * *

March 9, 2011 – NO PIP

* * * * *

March 10, 2011

Principals, Counselors –

Update of Grade Reporting Periods 2010-2011 – Change in 3rd & 4th Quarters (Liz Hernandez) 2

All Budget Managers –

Budget Expenditure Deadline (Connie Brand and Robert Young) 3

* * * * *

March 11, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

Feb. 28 – March 4, 2011

(You may click here to open this week's PIP)

February 28, 2011

Principals –

SAMs Meet February 28 [today] (Dan Wright) 2

* * * * *

March 1, 2011

Elementary & Preschool Principals and Secretaries –

Kindergarten and Preschool Roundup Request (David A. Smith) 3

* * * * *

March 2, 2011

All Principals –

Student Teacher Placements (Barbara Kirkegaard & Sherry Samples) 4

* * * * *

March 3, 2011

All Principals –

Open House and Dedication of CNG Buses (Cynthia Lane) 5

Principals & SAMs –

KCA Make Up Testing (Dan Wright) 7

* * * * *

March 4, 2011

All Principals –

District Calendar and Immunizations (David A. Smith) 8

All Principals & SAMs –

No SAM Meeting 3/14 (Dan Wright) 11

Weekly Principals' Information Packet (PIP)

February 21 – 25, 2011

(You may click here to open this week's PIP)

February 21, 2011 – HOLIDAY

* * * * *

February 22, 2011

All Principals –

Keeping Current in SILK (Dan Wright)	2
SAM KCA Responsibilities (Dan Wright)	3

Principals and Assessment Managers –

KCA Schedules, again! (Dan Wright)	4
--	---

Principals & Secretaries –

Identification of Refugee/Migrant Students - REMINDER (Sabina Gonzales)	5
---	---

* * * * *

February 23, 2011 – NO PIP

* * * * *

February 24, 2011

Principals –

Haberman Star Teacher Interview Training Opportunity (Barb Kirkegaard)	6
SIT Coordinators Extra Duty Time (Valerie Anzicek)	7

* * * * *

February 25, 2011 – NO PIP

Weekly Principals' Information Packet (PIP)

February 14 – 18, 2011

(You may click here to open this week's PIP)

February 14, 2011

All Principals –

KELPA Shipped! (Dan Wright) 2

* * * * *

February 15, 2011

All Principals –

Testing Window Extension to May 2 (Dan Wright) 3

Elementary and Middle School Principals –

Goal Status Forms (Sherry Samples) 4

* * * * *

February 16, 2011 – NO PIP

* * * * *

February 17, 2011

All Principals and Directors –

Budget Help Sessions (Connie Brand) 5

* * * * *

February 18, 2011

All Principals –

Star Teacher Nominations (Jayson Strickland, et al) 6

Weekly Principals' Information Packet (PIP)

February 7 – 11, 2011

(You may click here to open this week's PIP)

February 7, 2011

All Principals –

Important KCA Dates (Dan Wright) 2

* * * * *

February 8, 2011

Elementary Principals –

Literacy & Math Cadres for Curriculum Refinement (Suzie Legg, Stacey Chatmon & Jennifer Holt) 3

* * * * *

February 9, 2011 – NO PIP

* * * * *

February 10, 2011 – NO PIP

* * * * *

February 11, 2011

All Principals –

Zero-Based Budget Meeting (Kelli Mather) 4

Weekly Principals' Information Packet (PIP)

Jan. 31 – Feb. 4, 2011

(You may click here to open this week's PIP)

January 31, 2011 – NO PIP

* * * * *

February 1, 2011 – NO PIP

* * * * *

February 2, 2011 – NO PIP

* * * * *

February 3, 2011

All Principals –

SAM WORK in CETE Editor (Dan Wright)	2
Identification of Refugee/Migrant Students (Sabina Gonzales)	3

* * * * *

February 4, 2011

Building Administrators and Teacher Leaders –

February 16 th , 2011 Content Wednesday (Suzie Legg, Jennifer Holt, and Stacey Chatmon)	4
--	---

Weekly Principals' Information Packet (PIP)

January 24 – 28, 2011

(You may click here to open this week's PIP)

January 24, 2011

Principals / Secretaries –

Coats for Kids (Theresa Van Goethem aka van) 2

* * * * *

January 25, 2011

High School Principals –

2011 Graduation (Lisa Garcia) 3

* * * * *

January 26, 2011 – NO PIP

* * * * *

January 27, 2011 – NO PIP

* * * * *

January 28, 2011

All Principals –

Prep for KCA (Dan Wright) 4

Middle School Principals and Counselors –

Ailey Camp Recruiting (Jean Ney) 5

Weekly Principals' Information Packet (PIP)

January 17 – 21, 2011

(You may click here to open this week's PIP)

January 17, 2011 – HOLIDAY

* * * * *

January 18, 2011

Principals –

Attendance Secretaries Training for Truancy Reporting (Valerie Anzicek) 2

Principals & Secretaries –

Coats for Kids (Theresa Van Goethem) 3

* * * * *

January 19, 2011

All Staff –

W-2 on Employee Portal after 01/31 (Connie Brand) 4

* * * * *

January 20, 2011

Principals / Secretaries –

Coats for Kids Canceled Today (Theresa Van Goethem) 5

Principals, Directors, Secretaries –

Additional Use of Inclement Weather Days for Secretaries in the Bargaining Unit (Stephen Vaughn) 6

Principals –

SAMs and Inclement Weather Absences (Stephen Vaughn) 7

* * * * *

January 21, 2011

Principals –

SAMs Prep for KCA (Dan Wright) 8

Weekly Principals' Information Packet (PIP)

January 10 – 14, 2011

(You may click here to open this week's PIP)

January 10, 2011

Principals and Secretaries –

Reporting Inclement Weather Days for More Than 186 Day Secretaries (Stephen Vaughn) 2

Principals –

News for KCKPS TV-18 (Tammy Dodderidge) 3

* * * * *

January 11, 2011

Principals –

KCA Formatives Window (Dan Wright) 5

* * * * *

January 12, 2011 – NO PIP

* * * * *

January 13, 2011 – NO PIP

* * * * *

January 14, 2011

All Principals & Directors –

Evaluation Due Date (Barbara Kirkegaard & Sherry Samples) 6

All Administrators –

February Family Advocacy Days (Lisa Garcia) 7

Weekly Principals' Information Packet (PIP)

January 3 – 7, 2011

(You may click here to open this week's PIP)

January 3, 2011

All Principals and Teachers –

Use of Checkpoint Items (Jayson Strickland, et al) 2

* * * * *

January 4, 2011

All Principals and Special Education Director / Coordinators –

Teacher Interview Day (Barbara Kirkegaard & Sherry Samples) 3

* * * * *

January 5, 2011

All Principals and Principal's Secretaries –

Parent Involvement (Kelli Mather) 4

* * * * *

January 6, 2011 – NO PIP

* * * * *

January 7, 2011

All Principals –

SAM Meeting for 01/10/11 (Dan Wright) 5

Kansas PTA "New Year, New Opportunities" Membership Contest (David A. Smith) 6

Weekly Principals' Information Packet (PIP)

December 20 – 24, 2010

(You may click here to open this week's PIP)

December 20, 2010

Secondary Principals and Counselors –

Communities That Care Survey (Lisa Garcia & Dan Wright) 2

* * * * *

December 21, 2010 – NO PIP

* * * * *

December 22, 2010 - HOLIDAY

* * * * *

December 23, 2010 - HOLIDAY

* * * * *

December 24, 2010 - HOLIDAY

Weekly Principals' Information Packet (PIP)

December 13 – 17, 2010

(You may click here to open this week's PIP)

December 13, 2010

All Principals –

SAM Meetings (Dan Wright) 2

All Building Administrators and Head Custodians –

Fire Fact No. 012 – Decorations in School Corridors and Rooms (Ira Lourie & Joe Herbin) 3

Christmas Trees, Lighting, and Decorations (Ira Lourie & Joe Herbin) 4

* * * * *

December 14, 2010

Principals –

Principal Survey Regarding District Calendar (Calendar Committee) 5

* * * * *

December 15, 2010

Principals / Secretaries –

Coats for Kids (van) 6

* * * * *

December 16, 2010

Principals –

Posting of Objectives and Focus Questions (Marcy Clay) 7

* * * * *

December 17, 2010

Principals –

Surplus Furniture Opportunity (David A. Smith) 8

Weekly Principals' Information Packet (PIP)

December 6 – 10, 2010

(You may click here to open this week's PIP)

December 6, 2010

Principals –

Cutoff Data for KCA Documentation (Dan Wright)	2
Free Field Trip for Each School (George Taylor)	3

* * * * *

December 7, 2010 – NO PIP

* * * * *

December 8, 2010 – NO PIP

* * * * *

December 9, 2010 – NO PIP

* * * * *

December 10, 2010

Principals –

Coats Delivery / Help Needed (Theresa Van Goethem)	4
--	---

Middle School Principals and Counselors –

Ailey Camp Recruiting (Jean Ney)	5
--	---

Weekly Principals' Information Packet (PIP)

Nov. 29 – Dec. 3, 2010

(You may click here to open this week's PIP)

November 29, 2010

Principals –

SAM Meetings for 11/29 Canceled (Dan Wright) 2

* * * * *

November 30, 2010

All Budget Managers –

Staff Reimbursements and Staff Driving to Pick Up Items (Connie Brand & Bob Young) 3

Purchase of Gift Cards (Connie Brand & Bob Young) 5

Secondary Principals –

Code of Conduct (Valerie Anzicek & Lisa Garcia) 6

* * * * *

December 1, 2010

Principals –

Celebration of School Achievement (Cynthia Lane) 7

* * * * *

December 2, 2010

Principals –

Building Reviews for Kansas Assessment Prep (Mary Viveros & Dan Wright) 8

* * * * *

December 3, 2010

Principals –

SAM Meeting for Dec. 6 (Dan Wright) 9

Weekly Principals' Information Packet (PIP)

November 22 – 26, 2010

(You may click here to open this week's PIP)

November 22, 2010

Principals –

SAM Meeting for 11/22/10 (Dan Wright) 2

* * * * *

November 23, 2010 – NO PIP

* * * * *

November 24, 2010 – NO PIP

* * * * *

November 25, 2010 – NO PIP

* * * * *

November 26, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

November 15 – 19, 2010

(You may click here to open this week's PIP)

November 15, 2010

Principals & Secretaries –

Homeless Needs Awareness – Wish List (David A. Smith)	2
Change in Location for PACT and Truancy Sessions for December and January (Valerie Anzicek)	3

* * * * *

November 16, 2010 – NO PIP

* * * * *

November 17, 2010 – NO PIP

* * * * *

November 18, 2010 – NO PIP

* * * * *

November 19, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

November 8 – 12, 2010

(You may click here to open this week's PIP)

November 8, 2010 – NO PIP

* * * * *

November 9, 2010 – NO PIP

* * * * *

November 10, 2010

All Building Administrators –

Electrical Equipment – Power Supply Cords [reminder] (Ira Lourie) 2

All Principals and Directors –

Evaluation Due Date (Barbara Kirkegaard & Sherry Samples) 3

* * * * *

November 11, 2010 – NO PIP

* * * * *

November 12, 2010

Principals –

Homeless Needs Awareness – “P.J. Day in KCK” (David A. Smith) 4

Elementary Principals –

Free Tickets to *If You Give A Cat A Cupcake* (Jean Ney) 5

Weekly Principals' Information Packet (PIP)

November 1 – 5, 2010

(You may click here to open this week's PIP)

November 1, 2010

Principals –

EEO Posting (Barbara Kirkegaard, Sherry Samples & Stephen Vaughn) 2

* * * * *

November 2, 2010 – NO PIP

* * * * *

November 3, 2010

Elementary Principals & Teacher Leaders –

1st Grade Reading Data Submission – Follow Up (Jayson Strickland & Jennifer Holt) 3

* * * * *

November 4, 2010

Elementary Principals & Teacher Leaders –

1st Grade Reading “On-Track & On-Time” Expectations (Suzie Legg) 4

* * * * *

November 5, 2010

All Building Administrators –

Electrical Equipment – Power Supply Cords (Ira Lourie) 5

Principals –

SAM Agenda for Nov. 8 (Dan Wright) 6

Attendance Alert Reports (Valerie Anzicek) 7

Weekly Principals' Information Packet (PIP)

October 25 – 29, 2010

(You may click here to open this week's PIP)

October 25, 2010 – NO PIP

* * * * *

October 26, 2010

Principals –

Distribution of Teacher Contracts (Barbara Kirkegaard)	2
Thanksgiving Collection (Pam Harris)	3

* * * * *

October 27, 2010

Principals –

Final 2010 Parent Survey Results (Dan Wright)	5
---	---

* * * * *

October 28, 2010

Principals –

Reminder – First Semester Evaluations (Barbara Kirkegaard & Sherry Samples)	7
Student Teachers and Professional Development School Partnerships (Barbara Kirkegaard)	8

* * * * *

October 29, 2010

Principals –

SAMs Agenda for Monday, Nov. 1 (Dan Wright)	9
---	---

Weekly Principals' Information Packet (PIP)

October 18 – 22, 2010

(You may click here to open this week's PIP)

October 18, 2010

Elementary Principals –

Kansas City Symphony Fieldtrip (Jean Ney) 2

* * * * *

October 19, 2010

Principals –

Red Ribbons (Valerie Anzicek) 3

* * * * *

October 20, 2010

Principals –

Superintendent's Honor Roll (David A. Smith) 4

* * * * *

October 21, 2010 – NO PIP

* * * * *

October 22, 2010

Principals –

Assessment Manager Agenda for October 25 (Dan Wright) 5

Secondary Principals –

Honor Orchestra to Sphinx Orchestra (Jean Ney) 6

Weekly Principals' Information Packet (PIP)

October 11 – 15, 2010

(You may click here to open this week's PIP)

October 11, 2010

Principals & Counselors –

Modifications to the Alternative Services Referral Form (Tyrone Bates) 2

Principals –

SAM access to KIDSWEB (Dan Wright) 4

High School Principals –

OTL Testing Available (Dan Wright) 5

* * * * *

October 12, 2010

All Administration –

Education Center Meeting Rooms & Building Permits (Kelli Mather) 6

Principals and Teacher Leaders –

Release of Checkpoint Items (Alan King) 7

* * * * *

October 13, 2010 – NO PIP

* * * * *

October 14, 2010

Principals and Secretaries –

Coats for Kids (van [Theresa Van Gothem]) 8

* * * * *

October 15, 2010

Principals –

No Assessment Manager Meeting Oct. 18 (Dan Wright) 9

Weekly Principals' Information Packet (PIP)

October 4 – 8, 2010

(You may click here to open this week's PIP)

October 4, 2010 – NO PIP

* * * * *

October 5, 2010

Secondary Administrators –

Problems with the Gradebook in School Loop (Alan King) 2

* * * * *

October 6, 2010 – NO PIP

* * * * *

October 7, 2010 – NO PIP

* * * * *

October 8, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

Sept. 27 – Oct. 1, 2010

(You may click here to open this week's PIP)

September 27, 2010

Principals –

Wednesday Inservice / Vote for Negotiated Agreement (Linda Hollinshed & Barb Kirkegaard) 2

* * * * *

September 28, 2010 – NO PIP

* * * * *

September 29, 2010

Principals –

Evaluation of 2009 School Improvement Plan [SIP] (Kelli Mather) 3

School Improvement Plan [SIP] Parent Survey Returns (Dan Wright) 4

Certified Lunch Duty (Sherry Samples) 5

* * * * *

September 30, 2010

Principals and Building Administrators –

Building Security False Alarms (Kelli Mather & Ira Lourie) 6

Mileage Claims (Connie Brand) 7

* * * * *

October 1, 2010

Principals and Teacher Leaders –

Change in the format of Writing Assessments (Alan King) 8

Principals and Counselors –

Red Ribbon Materials (Valerie Anzicek) 9

Weekly Principals' Information Packet (PIP)

September 20 – 24, 2010

(You may click here to open this week's PIP)

September 20, 2010

Principals –

September 20th, Official Student Count Date (Jill Cobb & Kelli Mather) 2

* * * * *

September 21, 2010 – NO PIP

* * * * *

September 22, 2010

Principals –

WebSilk Building Liaison (Tyrone Bates & Liz Hernandez) 3

* * * * *

September 23, 2010 – NO PIP

* * * * *

September 24, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

September 13 – 17, 2010

(You may click here to open this week's PIP)

September 13, 2010

All Administrators –

Family Advocacy Day - REMINDER (Lisa Garcia) 3

Principals –

6th Student Count Date (Jill Cobb & Kelli Mather) 4

Student Enrollment Count and SILK Records (Jill Cobb & Kelli Mather) 5

Elementary and Preschool Principals and Secretaries –

Parents As Teachers [PAT] (Rita Kancel) 7

* * * * *

September 14, 2010

All Building Administration –

Loss of Meal Benefits (Karla Floyd) 8

Principals –

Parent Surveys for All Schools (Dan Wright) 9

Student Enrollment Count and SILK Records (Jill Cobb & Kelli Mather) 10

Elementary and Middle School Principals and Teacher Leaders –

Fountas & Pinnell Testing Kit (Jennifer Holt) 12

Elementary and Preschool Principals and Secretaries –

CORRECTED - Parents As Teachers [PAT] (Rita Kancel) 13

* * * * *

September 15, 2010 – NO PIP

* * * * *

September 16, 2010 – NO PIP

* * * * *

September 17, 2010

Principals –

Fire Inspection Process (Ira Lourie)	14
--	----

Elementary Principals & Teacher Leaders - SPECIAL

1 st Grade Reading Data Submission (Jayson Strickland & Jennifer Holt)	15
---	----

Weekly Principals' Information Packet (PIP)

September 6 – 10, 2010

(You may click here to open this week's PIP)

September 6, 2010 – HOLIDAY

* * * * *

September 7, 2010

Principals –

5th Student Enrollment Count (Jill Cobb & Kelli Mather) 2

* * * * *

September 8, 2010 – NO PIP

* * * * *

September 9, 2010 – NO PIP

* * * * *

September 10, 2010

All Administrators –

Required Training (Kelli Mather) 3

All Principals and Assistant Principals –

District Inservice and Content Wednesdays (Marcy Clay) 4

All Principals, Principal's Secretaries, Treasurers –

First Line Contact for Title Programs and GFR/AR Items (Kelli Mather) 5

All Principals and Principal's Secretaries –

Parent Involvement (Kelli Mather) 6

All Principals –

Meeting Times Changed for SAMs (Dan Wright) 8

Weekly Principals' Information Packet (PIP)

Aug. 30 – Sept. 3, 2010

(You may click here to open this week's PIP)

August 30, 2010

Principals –

3rd Student Enrollment Count (Jill Cobb & Kelli Mather) 3

* * * * *

August 31, 2010

All Administrators –

Building Security Procedures - REMINDER (Lisa Garcia & Kelli Mather) 4

* * * * *

September 1, 2010

Principals –

Student Enrollment Count and SILK Records (Jill Cobb & Kelli Mather) 5

Principals and Teacher Leaders (Elementary and Middle) –

Fountas & Pinnell Testing Kit - Training (Jennifer Holt) 7

Secondary Principals –

Secondary PE to Ailey II Performance (Jean Ney) 10

* * * * *

September 2, 2010

All Administration –

KSDE Communications (Kelli Mather) 11

Principals and Administrators –

United Way Coordinators (David A. Smith) 12

* * * * *

September 3, 2010

Administrators and Staff –

KSDE Counting KIDS Workshop (Jill Cobb & Kelli Mather)	13
Family Advocacy Days (Lisa Garcia)	14

Principals –

Proctoring Tests (Jayson Strickland, Marcy Clay & Dan Wright)	15
4 th Student Enrollment Count (Jill Cobb & Kelli Mather)	16

Elementary Principals –

KSDE Early Reading Assessment (Dan Wright)	17
--	----

Weekly Principals' Information Packet (PIP)

August 23 – 27, 2010

(You may click here to open this week's PIP)

August 23, 2010

Principals –

2nd Student Enrollment Count (Jill Cobb & Kelli Mather) 2

* * * * *

August 24, 2010

All Administrators –

Critical Incident Response Team (Lisa Garcia & Kelli Mather) 3
Building Security Procedures (Lisa Garcia) 4

Principals –

SIT Coordinator Names (Valerie Anzicek) 5

* * * * *

August 25, 2010

All Principals and Administrators –

Inventory (Kelli Mather) 6

Principals and Teacher Leaders –

Fountas & Pinnell Testing Kit - Training (Jennifer Holt) 7

* * * * *

August 26, 2010

All Administration –

5 Step Process Supplies / Paper and Toner (Kelli Mather) 8
Title I Funds (Kelli Mather) 9

All Elementary Administration –

Weather Related Administrative Guidelines: Recess (Kelli Mather) 10

* * * * *

August 27, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

August 16 – 20, 2010

(You may click here to open this week's PIP)

August 16, 2010

Principals –

Student Enrollment Count Dates (Jill Cobb)	2
--	---

* * * * *

August 17, 2010

All Principals –

Assessment Manager Meetings (Dan Wright)	3
--	---

All Administrators, Attendance Clerks, Registrars, and Counselors –

Enrollment and Permits (Lisa Garcia)	4
--	---

* * * * *

August 18, 2010

All Principals and Teacher Leaders –

Wednesday Early Release (Marcy Clay)	5
--	---

* * * * *

August 19, 2010

All Principals –

Revised Kansas Assessment Calendar (Dan Wright)	6
---	---

Anti-Bullying Site Action Plans (Lisa Garcia)	9
---	---

Safety Net Clinic Information (David A. Smith)	12
--	----

* * * * *

August 20, 2010

All Principals –

Next Assessment Managers' Meeting (Dan Wright)	18
--	----

Carryover Truancy Referral Letters (Valerie Anzicek)	19
--	----

Weekly Principals' Information Packet (PIP)

August 9 – 13, 2010

(You may click here to open this week's PIP)

August 9, 2010 – NO PIP

* * * * *

August 10, 2010

Administrators –

School Nurse Assignments (Kimberly Shaw) 2

* * * * *

August 11, 2010

Principals/Administrators –

Enrollment of Homeless Students (Stefanie Wakes) 3

* * * * *

August 12, 2010 – NO PIP

* * * * *

August 13, 2010 – NO PIP

Weekly Principals' Information Packet (PIP)

August 2 – 6, 2010

(You may click here to open this week's PIP)

August 2, 2010

Principals –

Immunization Requirements (David A. Smith) 2

* * * * *

August 3, 2010 – NO PIP

* * * * *

August 4, 2010

Principals / Assistant Principals –

KASB Administrator Survey (Susan Westfahl) 11

* * * * *

August 5, 2010 – NO PIP

* * * * *

August 6, 2010

Principals, Principals' Secretaries, School Treasurers –

Federal Programs Budget Directions (Kelli Mather) 12

Weekly Principals' Information Packet (PIP)

July 26 – 30, 2010

(You may click here to open this week's PIP)

July 26, 2010 – NO PIP

* * * * *

July 27, 2010 – NO PIP

Principals –

2009-2010 School Highlights - Reminder (Teresa Boose)	3
---	---

* * * * *

July 28, 2010

Principals –

Training for Data/Assessment Managers (Dan Wright)	4
--	---

Principals and Building Administrators –

Fixed Asset Inventory (Connie Brand)	5
--	---

* * * * *

July 29, 2010

All Principals, Executive Directors and Directors –

School Transfers (Lisa Garcia)	6
--------------------------------------	---

Principals, Administrators, Secretaries –

Master Calendar - REMINDER (Teresa Boose)	7
---	---

Principals and Teacher Leaders –

Teacher Leaders Support with New Teachers (Alan King)	8
Dates for District-Level Content Wednesdays and District Inservice Days (Alan King)	9

* * * * *

July 30, 2010

All Principals –

School Gardens (Jean Ney) 10

Principals and Athletic Directors –

Student Accident Insurance (Kelli Mather) 11

Weekly Principals' Information Packet (PIP)

July 19 – 23, 2010

(You may click here to open this week's PIP)

July 19, 2010

Principals & School Secretaries –

Attendance Clerk Training for Truancy (Valerie Anzicek)	2
2009-2010 School Highlights – Reminder (Teresa Boose)	3
School Activities Calendar (Teresa Boose)	4

* * * * *

July 20, 2010

Principals & School Secretaries –

Silk Training (Penny Atchley)	5
School Uniform Policies (Teresa Boose)	6

* * * * *

July 21, 2010

Principals, Assistant Principals and Secretaries –

Building Permit Procedures (Kelli Mather)	7
---	---

* * * * *

July 22, 2010

Principals and their Secretaries –

Fire/Tornado/Intruder Drills (Lisa Garcia)	9
--	---

Principals, Counselors –

Grade Reporting Periods 2010-2011 (Liz Hernandez)	10
---	----

Principals, Attendance Clerks, School Registrars, Secretaries, Counselors, SPED Staff –

Releasing Special Education Records for Students who have Moved/Left the District (Kimberly Shaw)	11
---	----

Administrators –

SPED Related Service Provider Assignments (Kimberly Shaw)	12
---	----

All Building Administrators, All Secretaries –

Updated KCKPS Directory (Susan Enloe)	15
---	----

* * * * *

July 23, 2010 – NO PIP