



# Kansas City, Kansas Public Schools

2010 N. 59<sup>th</sup> St. Kansas City, KS 66104  
(913) 551-3200 Fax: (913) 551-3217  
www.kckps.org

---

## MEMORANDUM

**TO : THE KANSAS CITY BOARD OF EDUCATION**

**FROM : Dr. Cynthia Lane, Superintendent of Schools**

**DATE : June 28, 2011**

**SUBJECT: PURCHASE OF COPIER/JANITORIAL PAPERS**

### RECOMMENDATION:

That the Kansas City Board of Education **accept the low bids meeting the written specifications for copier paper from Paper One in the amount of \$64,108.80, for paper towels from Clayton Paper in the amount of \$35,724.60 and from Withers-KC Sanitary for tissue paper in the amount of \$14,706.00** as submitted by Robert Young, Director of Purchasing, Dr. Kelli Mather, Chief Financial Officer, and as recommended by Dr. Cynthia Lane, Superintendent of Schools.

### EXPLANATION:

Sealed bids were received for storeroom inventory requirements of xerographic copy paper, towels and tissue paper on June 7, 2011. The materials on this bid are to be placed in the central stores inventory for distribution to all the schools in the district. Materials are to be ordered in time to allow for first and second quarter and summer deliveries during the 2011-2012 school year.

A bid analysis is attached for each paper product. Prices are indicated as unit prices and total extended prices with the quantities shown above the item description. It is recommended the low bids meeting the written requirements of the bid specifications be accepted for each item.

Recommended by:

Dr. Cynthia Lane  
Superintendent of Schools

Submitted by:

Dr. Kelli Mather  
Chief Financial Officer

Robert Young  
Director of Purchasing

**BID NO. 00024**

**BID ANALYSIS - STOREROOM PAPER PRODUCTS**

**ITEM: TISSUE PAPER, 96 ROLLS PER CASE**

**QUANTITY: 450 CASES**

<b><u>COMPANY</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL PRICE</u></b> *
Nu-Life Laboratories Inc.	\$24.79	\$11,115.50*
Nu-Life Laboratories Inc.	\$29.99	\$13,495.50*
Withers – KC Sanitary Supply	\$32.63	\$14,706.00
Clayton Paper	\$32.89	\$14,800.50
Xpedx	\$37.53	\$16,888.50
Nu-Life Labs Inc.	\$37.89	\$17,050.50
Staples Office	\$42.56	\$19,152.00
Xerox	No Bid	
Liberty Paper	No Bid	
Contract Paper Group Inc.	No Bid	

\* Did not meet the sized requirements of the bid document

**ITEM: PAPER TOWELS, SINGLE FOLD HAND TOWELS, 4000/CASE**

**QUANTITY: 2,670 CASES**

<b><u>COMPANY</u></b>	<b><u>UNIT PRICE</u></b>	<b><u>TOTAL PRICE</u></b> *
Clayton Paper	\$13.38	\$35,724.60
Withers – KC Sanitary Supply	\$14.00	\$37,380.00
Nu-Life Labs	\$14.62	\$39,035.40
Nu-Life Labs	\$15.69	\$41,892.30
Xpedx	\$15.82	\$42,239.40
Staples Office.	\$17.76	\$47,919.20
Xerox	No Bid	
Liberty Paper	No Bid	
Contract Paper Group Inc.	No Bid	

**ITEM: XEROGRAPHIC COPY PAPER**

**QUANTITY – 25,200 REAMS**

<b><u>COMPANY</u></b>	<b><u>UNIT PRICE (REAM)</u></b>	<b><u>TOTAL PRICE</u></b> *
The Paper Corp.	\$2.544	\$64,108.80
Contract Paper Group Inc.	\$2.56	\$64,512.00
Xpedx	\$2.565	\$64,638.00
Liberty Paper	\$2.658	\$66,981.60
Clayton Paper	\$2.68	\$67,536.00
Xerox	\$2.83	\$71,316.00
Staples Office	\$3.41	\$85,932.00
Withers – KC Sanitary Supply	No Bid	
Nu-Life Labs	No Bid	